



Ralph Furley
1712, Someplace Ln
Thothertown, 90210

B&B Management

July 9, 2015

Dear David H. Henry,

Please accept this advanced written notification of my intentions to terminate our agreement for property management services for the property located at: 123 Homeward Place Apt. 3B. Please return all keys and any rents and deposits due to me as applicable.

As of 1/2/15, I will assume responsibility to collect rent and perform any other obligations under the originally held contract/agreement. I understand that it is my responsibility to notify the tenant(s) of this change.

Thank you very much for your management services, I appreciate them and am looking forward to a smooth transition.

Sincerely,

Ralph Furley

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lly cancel all property management

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